

Training Registration Form

Company Name	
First Name	
Surname	
Email Address	
Telephone Number	
Cell Number	
Postal Address	
Accounts Contact	
Accounts Tel Number	
Accounts Email	
Dietary Requirements	

Course Date:	Course Description:

Payment Terms & Conditions

Confirmation of booking will only be done once payment is received. You may send a substitute delegate in your place. Please inform us of the delegate's name for the certificate. You may cancel or move your registration, in writing, up to 7 days prior to the course; however you will be liable for 50% if notification is less than 7 days prior to the course. No shows on the day of training will be charged 100% of the course price. Unfortunately no refund or credit can be given to delegates who do not attend without prior notice.

IS³ reserves the right to move or cancel any course, but undertakes to inform all affected delegates as early as possible regarding such cancellations. Costs include refreshments, lunch and all course materials.

By signing the document in the space provided below, you agree to the stated Terms and Conditions:

Signature	Print First Name & Last Name	Date